



21st October 2024

Dear Parents and Carers

Duke of Edinburgh

Thank you to everyone who was able to attend the parent and young person Duke of Edinburgh Awards information evening. I hope you found the meeting informative. I have included all the information shared in the evening below for those who were unable to attend.

If your child would like to take part in the Bronze Award, please complete the Enrolment Form (below) and return it to Mrs Sandison by Friday 29th November 2024. If printing is an issue, please ask your child to get a paper copy from Mrs Sandison. **Please also ensure you have paid the non-refundable deposit (detailed below) via WisePAY.**

The DofE Award

The Duke of Edinburgh's Awards is a voluntary, non-competitive programme of activities for anyone ages between 14-24. Taking part in DofE gives young people the opportunity to experience new activities or develop existing skills. There are three progressive levels of programmes which when successfully completed lead to a Bronze, Silver or Gold award. The young people create their own DofE programme by choosing a volunteering, physical and skills activity, going on an expedition and, for their Gold only, taking part in a residential activity.

The Sections

The award involves participants completing four sections. Volunteering, Physical, Skill and Expedition. The expedition is explained in the next paragraph. For the physical, skill and volunteering sections the young person needs to organise an activity that falls under the requirements of that section, they will need to do each activity for 1 hour per week. Two of the sections need to be for 3 months (13 weeks) and one needs to be for 6 months (26 weeks). For each activity, they need to set a goal or target on what they would like to achieve from completing the activity. For example, if a young person chooses football training as their activity under physical, they could have a target of improving their shot. During the 1hr per week they would then work on their shooting technique. Here is a link to some ideas <https://www.dofe.org/do/ideas> **Once your child has been enrolled they will decide on an activity which must be approved by their leader or myself, to ensure their activity choice meets the DofE criteria.**

The Expedition

The expedition section involves your child working as part of a small team to plan their expedition aims, complete the training to make sure they are fully prepared and complete the 2 day and 1 night expedition itself. The students will need to attend the training to be able to complete the qualifying expedition.

The dates of the practice expedition are 3rd & 4th May 2025. Your child will need to be dropped off and collected. As soon as we have more details, we will be in contact.

The qualifying expeditions will be held on a weekday, the dates are the 5th & 6th June 2025. This will involve the students completing 2 days and an overnight stay camping. I have organised transport to and from Huxlow. We again will be in contact with more details of the expedition.

eDofE and the DofE app

Students can create their DofE programme and record their progress using the eDofE website or App, available to download at the App store or Google play.

If your child does enrol we will hold an eDofE training session for them and there are helpful 'How To' videos on the DofE YouTube channel.

Evidence

It is the young person's responsibility to record evidence that they have been to their planned activity for each section and upload it to their eDofE. This could be a signature from the adult who oversees the activity. When they upload the evidence to eDofE each week, they will then need to write a small comment on what they did during their time and link it to their goal or target.

Signing up & Costs

The total cost to take part in the award is £230, this includes your child's participation place, the expedition, transport and team kit hire. We require a £40 non-refundable deposit to be paid by the 29th November 2024, along with enrollment forms. The payment plan is noted below.

29th November 2024	£40
31st January 2025	£47.50
28th February 2025	£47.50
28th March 2025	£47.50
30th April 2025	£47.50
Total	£230

Please note if your deposit has been paid and enrolment forms submitted the full payment would need to be paid even if your child decides to withdraw, as their space will have been booked.

If the cost of taking part is prohibitive, please contact us, there may be financial support available to you.

If you have any questions please do not hesitate to contact me.

Yours faithfully



Ashley Sandison
DofE Managers

a.sandison@huxlow.northants.sch.uk



Please print clearly in CAPITALS or type your details in. You must complete all of the questions.

DofE Centre and group details (if you know them):

DofE Centre: Huxlow Academy	DofE group: Bronze 2024
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DofE level:

Bronze <input type="checkbox"/>
Have you registered for any previous levels of the DofE? No <input type="checkbox"/> Yes <input type="checkbox"/>
If YES – please give the name of the DofE Centre you were registered at: eDofE ID number (if known) :

Personal details:

First name:	Last name:
Date of birth: / /	Primary language English <input type="checkbox"/> Welsh <input type="checkbox"/> Other <input type="checkbox"/>
Email address:	
Date you wish to start your DofE programme if known (enrolment date): / /	

When you first sign in to eDofE you will be asked to record some personal details such as your contact details, ethnicity and personal circumstances along with details of any medical needs you may have. This data is used to enable your Leaders to support you doing your DofE programme and for the DofE's statistical and reporting purposes. You will always have a 'prefer not to say' option.

Declaration:

I agree to enrol as a participant on a DofE programme. I understand that I will be managing my programme using the online eDofE system. I acknowledge that this system has a set of terms and conditions that I agree to. These terms and conditions are available at www.eDofE.org

Print Name	Signature	Date
		/ /

Consent to enrol from parent or guardian (if applicant is under 18 years old).

I agree to my son / daughter / ward doing a DofE programme. I note that it is my responsibility to check that any activity my son / daughter / ward undertakes for their DofE programme is appropriately managed and insured, unless the activity is directly managed or organised by their DofE group, centre or Licensed Organisation.

Print Name	Signature	Date
		/ /

Note:

Data supplied on this form and in eDofE and information about DofE activities recorded in eDofE will be used by the DofE Charity, the Licensed Organisation and DofE centre to monitor and manage DofE participation and progress by young people and manage and support Leaders.

The DofE Charity will use personal data to communicate useful and relevant information to either help participants complete a DofE programme, Leaders/LOs to run DofE programmes more effectively or help the DofE Charity to improve the quality and breadth of its programmes.

We also send emails that contain information about the Charity, DofE negotiated privileged discounts and invites to events and other activities however if you would like to receive these emails you will need to opt in. Once you have opted-in to this you can opt out at any time by visiting www.dofe.org/preferences, or clicking the unsubscribe link that can be found at the bottom of all non-programme related email.

For Licensed Organisation/Centre administration only:

Date registered onto eDofE	/ /
Expected start date	/ /
Participant Fee received	Yes <input type="checkbox"/> No <input type="checkbox"/>
Username	
User ID number	